

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THERE REGULAR MONTHLY MEETING ON TUESDAY, JUNE 20TH, 2006, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM IN THE COUNTY COURTHOUSE.

THERE WERE PRESENT: Wayne Angell, Chairman
 Charles Wagner, Vice-Chairman
 Leland Mitchell
 David Hurt
 Charles Poindexter
 Russ Johnson
 Hubert Quinn

OTHERS PRESENT: Richard E. Huff, II, County Administrator
 Bonnie N. Johnson, Asst. County Administrator
 Christopher L. Whitlow, Asst. County Administrator
 B. J. Jefferson, County Attorney
 Sharon K. Tudor, CMC, Clerk

Chairman Wayne Angell called the meeting to order.

Invocation was given by Supervisor Charles Wagner.

Pledge of Allegiance was led by Supervisor David Hurt

INTELOS REQUEST TO DEFER ADVERTISED PUBLIC HEARING UNTIL JULY
Will Diblin, Attorney, made a request to the Board to continue the proposed public hearing for N’telos until July 25th, 2006 Board meeting, due to continued efforts to meet with property owners. Sherry Smith addressed the Board regarding the proposed request.

Ms. Smith requested the Board to go forth with the advertised public hearing as advertised.
(RESOLUTION #03-06-2006)
BE IT THEREFORE RESOLVED by the Board to grant the deferral of public hearing for N’telos until July 25th, 2006 as requested.
MOTION BY: Charles Wagner
SECONDED BY: Hubert Quinn
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Quinn & Angell
NAYS: Johnson

CONSENT AGENDA
APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR –MAY 16TH & 23RD, & JUNE 13TH, 2006

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT NUMBER</u>		<u>AMOUNT</u>
Sheriff	Fuel/Wrecker Reimbursements	3102-	5408	11,257.00
Sheriff	Extradition Reimbursements	3102-	5501	2,612.00
Sheriff	Phone Call Reimb/Refunds	3102-	5203	25.00
Sheriff	DARE Donation	3102-	5423	250.00
Sheriff	Ammunition Reimbursement	3102-	5420	75.00
Sheriff	Project Lifesaver Donations	3102-	5105	1,252.00
Sheriff	Refund on Inmate Bill	3301-	3001	556.00
Sheriff	Domestic Violence Donation	3105-	5401	326.00
Sheriff	Reimbursement for Overtime	3102-	1002	700.00
Public Safety	Training Reimbursements	3505-	5460	4,900.00
Public Safety	RSAF Training Reimbursement	3505-	5540	880.00
Solid Waste	Fence Damage Insurance Reimb	4203-	3002	500.00
Library	Donations, Book Sales, Lost Items	7301-	5411	363.00
Total				<u><u>23,696.00</u></u>
Other Appropriations				
Workforce	Carilion Grant for Career Center			25,000.00

COMPENSATION FOR THE PLANNING COMMISSION & BOARD OF ZONING APPEALS

The Planning Commission and Board of Zoning Appeals members are currently being compensated as follows.

PLANNING COMMISSION

- \$25 per meeting: this includes regular monthly meeting, site visits, and any additional meetings
- Mileage to meetings and site visits is reimbursed at the current County rate

BOARD OF ZONING APPEALS

- \$25 for scheduled monthly meetings if they attend; members get paid for scheduled monthly meeting even if there are no petitions and the meeting is not held
- Mileage meetings and site visits is reimbursed at the current County rate

**COUNTY OF FRANKLIN, VIRGINIA
RESOLUTION ON COMPENSATION
FOR MEMBERS OF THE
PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
By the Board of Supervisors
June 20, 2006**

WHEREAS, in accordance with the Code of Virginia 1950 as amended, Section 15.2-2212, the Franklin County Board of Supervisors may provide for compensation to Planning Commission members for their services, reimbursement for actual expenses incurred, or both, and,

WHEREAS, in accordance with the Franklin County Code, Chapter 25, Zoning Ordinance, Section 25-770, members of the Board of Zoning Appeals shall receive such compensation as may be authorized by the Board of Supervisors from time to time,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Franklin, Virginia, hereby establishes the following compensation for the members of the Planning Commission;

- a) Regularly Scheduled Monthly Meeting - \$100.00 per meeting
- b) Additional Meetings - \$50.00 per meeting
- c) Reimbursement for associated travel mileage; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Franklin, Virginia, hereby establishes the following compensation for the members of the Board of Zoning Appeals;

- a) Regularly Scheduled Monthly Meeting - \$50.00
- b) Reimbursement for associated travel mileage

SAID compensation to be effective July 1, 2006.

Adopted this 20th day of June, 2006, by the Board of Supervisors of Franklin County, Virginia.

APPOINTMENTS

RECREATION DEPARTMENT

- UNION HALL DISTRICT/WALTER HUGHES, JR. (TERM OF EXPIRATION 6/2009 EXPIRES)

SOCIAL SERVICES BOARD

- UNION HALL DISTRICT/WENDIE DUNGAN (TERM OF EXPIRATION 6/30/2011)

AMATEUR RADIO WEEK RESOLUTION

WHEREAS, Franklin County has a large number of licensed Amateur Radio operators who have demonstrated their value in public assistance by providing emergency radio communications; and

WHEREAS, these Amateur Radio operators donate these services free of charge to the County, in the interest of the citizens of the County as well as the world; and

WHEREAS, these Amateur Radio operators are on alert for any emergency, local or world-wide, and practice their communication skills during the American Radio Relay League, Inc.'s Field Day exercise: and

WHEREAS, this year's Amateur Radio Field Day will take place on Saturday and Sunday June 24th & 25th, 2006.

NOW, THEREFORE, WE, the Franklin County Board of Supervisors, do hereby declare the week of June 24th – 25th, 2006, as

AMATEUR RADIO WEEK

in recognition of this important emergency preparedness exercise, and call upon all citizens to pay appropriate tribute to the Amateur Radio operators of our County.

CSA PROGRAM – UTILIZATION REVIEW

The Comprehensive Services Act was implemented in 1994 to serve “At Risk Youth” (Foster Care, Special Education and Other at Risk Youth) using a multidisciplinary team and community-based approach. In 1997, it was determined that DMAS’ prior authorization contractor for Medicaid services could also perform a “utilization review” function for residential placements for the localities throughout the Commonwealth that did not have the administrative staff to perform this review function themselves. (The larger localities performed the function for themselves.) The Appropriations Act requires that the State Executive Council (SEC) work with the State Department of Medical Assistance Services (DMAS) to develop a preauthorization and utilization management contract to provide utilization review of residential placements for CSA children for these localities. This concept was supported by budget language which required the Office of Comprehensive Services (OCS) to transfer funds to DMAS for this purpose. DMAS recently awarded the prior authorization contract to a new vendor. The contract was signed on February 1, 2006 and will begin July 1, 2006. It became clear in February that DMAS and OCS require two dramatically different approaches. This became increasingly evident and irresolvable as the implementation began despite the commitment of all parties to make it work.

OCS explored alternative providers to achieve the CSA requirements for utilization review and requested input from the major stakeholders on the options. The stakeholders concurred that the approach of DMAS’ vendor does not meet CSA needs. They recommended that OCS bring this function in-house. Stakeholders included 24 of 27 localities that provided input on this decision, the Virginia Coalition of Private Providers Association, DMAS, OCS and the Department of Mental Health, Mental Retardation and Substance Abuse Services. Based on the criteria and input from stakeholders, it was recommended that the SEC designate OCS as the most appropriate entity to provide this utilization review function.

The submitted agreement provides the framework for provision of state sponsored utilization management review services for selected cases for purposes of compliance with § 2.2-2648(15) and § 2.2-5206(6) of the Virginia Comprehensive Services Act (“CSA”). The Agreement specifically delineates the duties and responsibilities of the “participating CPMTs” of localities choosing to obtain such state sponsored services, as well as a mutually agreed upon review process.

The state sponsored utilization management review services are provided to participating localities at no cost.

RECOMMENDATION:

Approve the interagency agreement between the Office of Comprehensive Services and Franklin Co. for participation in the state sponsored utilization management review program under the Comprehensive Services Act, and authorize the Chairman of the CPMT to sign on behalf of Franklin County.

UTILITIES IMPROVEMENTS AT COMMERCE CENTER & POTENTIAL GRANT FUNDING

McAirlaids is coming to the Commerce Center as a new industry in the County. The County has a water system at the industrial park; however, sewer will be needed, along with upgrades to the water system. In addition, we anticipate new communications and electrical services being installed. Road improvements will be undertaken by VDOT.

The County may seek a Community Economic Development Fund (CED) grant from VA-DHCD to assist with the funding of the necessary improvements (up to 75% of project costs), with the

cooperation of the incoming industry. CED grants focus on hiring Low-Moderate Income employees where possible, and the hiring information is tracked for the purposes of the grant. We are hopeful that the Work Force Development Consortium will be able to assist that function, enabling the industry to support the County in obtaining a CED grant.

The County is working AEP on new service to the park, and it is reviewing data needs with the industry. The County is also working with an engineer (Anderson & Associates) to develop the utility (water and sewer) and other planning that is required for the industrial park. These utility plans will be bid and awarded through the procurement of the County. Time is of great importance to this project, so that the needs of the industry may be met as they move forward.

It is anticipated that we will need a sewage treatment plant and drainfields, and that improvements will be necessary to the existing water system (well development, water treatment, backwash drainfields, and associated capital items). It is also anticipated that new electric wiring will be required in some areas of the industrial park, and extension of communications networks (broadband). The entire package of improvements could reach \$900,000 total, including wastewater estimated at \$365,000 and water improvements at \$400,000. If a grant is obtained, it could assist with up to \$700,000 of these costs. These estimates are very preliminary and conservative at this time. If a grant is not obtained, the County will review its improvements to coordinate with County resources for the project.

To enable improvements work to move forward at the Commerce Center, it is requested that the Board approve the County Administrator making application for and implementing the economic development funding offered through VA-DHCD and planning, advertising, awarding, and constructing the necessary utility and associated improvements required for the project.

RECOMMENDATION: It is recommended that the Board of Supervisors authorize the County Administrator to:

- 1) With the cooperation of the industry, make application for the Community Economic Development Fund (CED) grant funding from VA-DHCD to assist with the utility and other improvements which the County will undertake at the Commerce Center, and if awarded the funding, take all necessary actions to implement the grant, apply it to the project, and meet all grant requirements.
- 2) Plan, advertise, award bids, contract, oversee and provide the Commerce Center improvements required for water and sewer utilities, electrical and communications improvements, coordinating and contracting as needed with the companies providing services not provided by the County. The improvements are estimated at \$900,000 at this time; it is understood that if a CEDs grant is not obtained that improvements will be planned and phased to meet County funding resources and meet the needs of the new industry. The County Administrator will work in a timely fashion and follow the County's and State's procurement policies to obtain the contracts required for the project improvements.

FERRUM IMPROVEMENTS PLANNING GRANT

Ferrum College is seeking to plan the use of the old elementary school that it owns, and determine what community, business, cultural uses may be appropriate for that facility. There may be other planning activities related to improvements in the Ferrum village area. Virginia Department of Housing and Community Development (DHCD) offers planning grants up to \$25,000 for potential projects which may result in a community improvement grant through the Community Development Block Grant Program (CDBG).

The CDBG planning grants require that the locality be the party to make an application. Ferrum College is requesting that the County sponsor the application and assign staff to assist as needed; however, the College agrees that it will provide all staffing required to plan and implement the grant. The County's major responsibility is anticipated to be the financial aspects of the grant (authorizing and making expenditures, tracking these, making reports to DHCD as required) and any bidding activities to obtain consultants.

RECOMMENDATION: It is recommended that the Board of Supervisors authorize the Director of Finance to coordinate with Ferrum College on a planning grant for improvement projects in Ferrum, to make application for such grant from VA Department of Housing and Community Development, and to provide the necessary County staffing to the project to assist the sponsorship functions required.

TOURISM MICRO GRANT APPLICATION

Franklin County collects room tax from overnight stays at lodging establishments within Franklin County. Hotel stays generated approximately \$70,000 in tax receipts for 2005/6. No additional

hotel/motel facilities were constructed in the County this past year AND occupancy rates remained essentially unchanged from 2004/5. The Virginia Tourism Corporation projects a 3% increase in total hotel occupancy for the Roanoke region in 2006. The addition of the Holiday Inn will not provide any additional bed tax revenues to the County as it is located within the Town of Rocky Mount.

In 2003, the Board moved tourism funding from a contract service with the Chamber of Commerce back to an internal function within the Department of Commerce & Leisure Services. Previously, the Chamber administered the tourism micro-grant program and received County support for the administrative functions.

The Board directs \$20,000 annually fund to support internal tourism operations that include fulfillment of printed literature, website maintenance, tourism group affiliations, and a portion of staff time for the Special Events/Tourism Program Manager. The County reserves \$20,000 annually to purchase ads in regional and national tour publications such as Southern Living, Readers Digest, Blue Ridge Outdoors, and the Virginia Tour Guide in order to promote the entirety of the County. The remaining \$30,000 is invested into community events and activities that increase tourism for the County.

The fund balance from each year remaining is reserved for bid fees for special events. A portion of this reserve fund was used in 2004 to host Northern Open Bassmaster tournament at SML and the 2006 American Shooters Association Archery Tournament at Pennhall. At present the fund balance is approximately \$90,000. While this sounds like a great deal, it is important to note that the larger scale national events (events that can bring over 1500 hotel room nights and millions in economic impact to the region not including national television exposure) often have bid fees in excess of \$50,000 per activity. For instance, in fall 2006, the Smith Mountain Lake fishery will host two ESPN Outdoors/Bassmaster Open Tournaments. These tournaments will cost approximately \$20,000 to host and will bring over \$2 million in economic impact to the region.

The Board views the tourism fund as a leverage account – County support helps prime the pump for these events in hopes that they bring in many more times the amount of the County contribution in the way of economic impact to the community. For example, the 2004 Bassmasters event at Smith Mountain Lake cost the County \$15,000 and brought over \$1 million in new economic activity to our region.

For the fiscal year 2006/7, staff projects that the Board will have approximately \$30,000 available in funding to grant to local organizations that propose to involve themselves in tourism marketing and event management and administration. Recipients of grants are required to complete full accounting of their events to the County in terms of attendance, revenues, and coverage in the media. Failure to complete this reporting will remove the organization from consideration for grants in the next cycle.

The Board solicited grant proposals from local groups involved in tourism related operations in March and April. The grant program was advertised in the Franklin News-Post, the SML Eagle, the County's website, and direct mailed to all groups who had applied for funding previously through this program. Staff received thirteen individual grant requests that met the eligibility requirements. Staff evaluated the proposals based on the following criteria:

- Leveraging – how much the organization demonstrated that they could expand the County's commitment through other partnerships
- Economic Impact –the event must increase the number of nights spent in local hotels by visitors.
- Regional Marketing – how far will the County's contribution reach – it cannot be used to attract just County residents to local events as that is not tourism
- Financial Need – Is this a new event or does it have a proven funding stream?
- Growth Markets – the potential of the activity to grow – it's uniqueness to branding the County and the organizers' research into potential markets – have the organizers done their homework?
- Partners – depth of community support for the event
- Overall Professionalism – how detailed is the event/activity and how well planned
- Marketing – how detailed and targeted is the marketing plan
- General Fit – does the event do something unique for the County that is different from areas around us – every community has a fair, what makes our events unique and different so people would want to come and visit?
- Does it offer an opportunity to expand upon our regional tourism initiatives such as

The Crooked Road Musical Trail, the Virginia Birding & Wildlife Trail, the Roanoke CVB Tour Marketing Efforts, and the Smith Mountain Lake Regional tourism-marketing program?

Applicants were provided these criteria at the outset of the grant process and were aware that their proposals would be judged based on how well they addressed these items. The challenge with many of the proposals is that they are focused on one-day events. While these one-day events are a boost to our community, they do not have the same economic impact as multi-day events, particularly when it comes to generating hotel night stays. The receipts from hotel night stays funds the County’s tourism program – the program receives no assistance from the meals tax although regional tourism analysis suggests that between 20-25% of all meal tax receipts are directly attributed to tourists.

Based on the evaluation of the grant proposals received to date, staff recommends that the Board allocate the following amount to the groups/activities below to increase tourism’s economic impact to our community.

Organization	Amount Recd 2005	Amount Requested 2006	Recommendation for 2006	Recommendations
Warren Street Festival	\$1100	\$3000	\$1500	Develop partnership with “The Crooked Road” initiative. Tie in the importance of African American musicians in the FC area.
Festival in the Pines	\$2000	\$4000	\$2200	Submit wrap up report of how many attended. Track attendance from outside Franklin County
Blue Ridge Dinner Theater	\$4000	\$7800	\$2000	Develop package program for tour groups. BRDT received \$5,150 from County’s General Fund in 2006 budget.
CPR/5K Health Walk	\$1500	\$1200	\$1200	Incorporate Health Fair with run. Have health screenings available. Invite different health organizations to set booths up.
CPR/Ramble	\$2000	\$2200	\$2500	Incorporate own website/link
CPR/Come Home to Christmas	\$500	\$1700	\$1000	Partner with SML/FC chambers to develop Christmas Display tours.
CPR/Footlights of the Blue Ridge	\$1000	\$4500	\$2000	Work with The Crooked Road Initiative.
SWVA Antique Farm Days	\$3000	\$3000	\$3000	Submit wrap up report to county. How well was event attended? How many from outside Franklin County

				participated/attended.
SML/Photo Contest Wine Fest Chili Fest BFL Wal Mart Bass Tournament Business Expo	\$7500	\$9750	\$8000	Identify and recruit another large sporting event for the Lake.
Blue Ridge Institute	\$4000	\$6800	\$5000	Present Franklin County with the opportunity to co-market when possible through traveling exhibits
TOTALS	\$26,600	\$43,950	\$30,600	

RECOMMENDATION:
Staff requests that the Board review the table above, the history of funding, and the recommendations based on the criteria grading system and allocate of the tourism grant microfunds for 2006/7.

HENRY TANKER TRUCK PURCHASE
In FY-06 the Board of Supervisors authorized funds to purchase a tanker (tender) vehicle for the Henry Volunteer Fire Department. The specifications for the vehicle have been drafted and the project is ready to proceed to the bid process.

The Department of Public Safety has met with the Chief of the Henry Volunteer Fire Department and has agreed to the specifications for the proposed vehicle. The vehicle will comply with the standards as outlined in the National association for Automotive Fire Apparatus (NFPA 1901) and all Federal Motor Vehicle Safety Standards as outlined in the bid instructions.

RECOMMENDATION:
Staff recommends that the project proceed forward to solicit bids for the vehicle.

SML FISHING PEIRS BID AWARD
Franklin County continues to make progress on the development of Smith Mountain Lake Community Park. Dillon Doc Building provided a contribution of labor to drive the piles for the ADA fishing pier. The County requested donations for materials to construct the pier but was unsuccessfully in securing assistance. The County chose to bid the materials for the pier and will now seek a volunteer group to assist with installation so that the pier may be completed this summer.

County staff followed all required bidding procedures and sought written bids for the building materials needed to complete the ADA fishing pier as designed by Anderson & Associates:

<i>Vendor</i>	<i>Amount of Quote</i>
Capps Home Building Center	\$16,367.54
84 Lumber	\$11,092.64
Ideal Building Supply	No Bid
Smith Mountain Lake Building Supply	No Bid
40 West Building Supply	No Bid
Lowes	No Bid

RECOMMENDATION:
Staff reviewed the bids, the vendors, and recommends that the Board of Supervisors award the fishing pier construction materials purchase to 84 Lumber.

PUBLIC SAFETY CIP FUNDS FR “OUT OF COUNTY” AGENCIES
Franklin County has maintained a rotating CIP fund in the amount of \$25,000 for “out of County” EMS and Fire Departments that serve on a routine basis. The funding has made a complete cycle to each of the five agencies, these being Hardy Fire Department, Hardy Rescue Squad, Cool Branch Fire Department, Cool Branch Rescue Squad, and Smith Mountain Lake Marine Fire Department. These funds are due to be renewed for FY 06 – 07 by the Board of Supervisors.

When approved, these funds were granted for one complete cycle that would total \$125,000 to be dispersed over the course of five years. The agencies have each received their allocation of \$25,000. Submitted are the 2005 statistics that represent the number of responses for “out of county” agencies. In some instances, such as the case of the SML Marine Fire Department, all calls for service were answered. In others such as Hardy Rescue Squad, calls for service went unanswered in 39 of 55 cases. Utilizing a blanket funding formula to compensate all “out of county” agencies is unfair as levels of service vary greatly. For FY 05 – 06, the \$25,000 allocation was not utilized by an “out of county” agency and should be carried forward to the FY 06 – 07 budget. These funds should be used in other areas to improve services.

Currently the EMS/Fire radio system is being upgraded. Grant funds have been used for this project to provide mobile radios for vehicles and portable radios for providers. These funds were limited and would not cover the expense to provide a mobile radio and portable radio in sufficient numbers to equip each agency vehicle and ALS member respectively. Reaction and response times to calls for service will be reduced with an increase in the number of available radios assigned to EMS and Fire personnel. Additionally, increased communications ability will allow for a more coordinated response.

RECOMMENDATION:

Staff recommends that the revolving fund be utilized to provide funding for additional radio system purchases. It is also recommended that future CIP projects for “out of county” agencies be funded on a case by case basis.

MAY 2006 FIRE/EMS CALL DATA

AGENCY	STATION	CALLS	CALLS MISSED CAREER HOURS	CALLS MISSED VOLUNTEER HOURS	AVERAGE REACTION TIME	AVERAGE RESPONSE TIME
FRANKLIN COUNTY	SQUAD 2	129	61	0	2.8 MIN.	7.1 MIN.
FERRUM	SQUAD 3	15	7	0	5.5 MIN.	16.9 MIN
GLADE HILL	SQUAD 4	27	12	0	6.9 MIN.	14.9 MIN.
CALLAWAY	SQUAD 5	11	6	0	9.6 MIN.	17.0 MIN.
SNOW CREEK	SQUAD 6	11	5	0	8.5 MIN.	22.0 MIN.
BOONES MILL	SQUAD 7	26	5	0	10.2 MIN.	17.0 MIN.
FORK MOUNTAIN	SQUAD 8	14	5	0	7.1 MIN.	19.8 MIN.
RED VALLEY	SQUAD 9	21	6	1	8.9 MIN.	16.6 MIN.
SCRUGGS	SQUAD 10	33	7	0	5.5 MIN.	12.1 MIN.
HARDY	SQUAD 12	3	1	0	14.0 MIN.	19.0 MIN
COOL BRANCH	SQUAD 13	4	0	2	15.0 MIN.	20.0 MIN
ROCKY MOUNT	COMPANY 1	26	0	0	5.6 MIN.	12.3 MIN
FERRUM	COMPANY 3	6	0	0	3.5 MIN.	8.2 MIN.
GLADE HILL	COMPANY 4	13	0	0	5.5 MIN.	13.9 MIN.
CALLAWAY	COMPANY 5	4	0	0	5.0 MIN.	15.8 MIN.
SNOW CREEK	COMPANY 6	3	0	0	10.7 MIN.	19.7 MIN.
BOONES MILL	COMPANY 7	8	0	0	7.8 MIN.	12.9 MIN.
FORK MOUNTAIN	COMPANY 8	7	2	0	12.0 MIN.	21.8 MIN.
BURNT CHIMNEY	COMPANY 9	8	0	0	9.9 MIN.	15.5 MIN.
SCRUGGS	COMPANY 10	4	0	0	7.5 MIN	13.8 MIN.
SMITH MT. LAKE	COMPANY 11	0	0	0	N/A	N/A

MARINE						
HARDY	COMPANY 12	1	0	0	9.0 MIN.	13.0 MIN.
COOL BRANCH	COMPANY 13	0	0	0	N/A	N/A
HENRY	COMPANY 14	6	0	0	5.3 MIN.	12.3 MIN.

TOTAL EMS CALLS-----294
AVERAGE REACTION TIME-----8.5 MINUTES
AVEARGE RESPONSE TIME-----16.6 MINUTES
STATEWIDE AVERAGE RESPONSE TIME-----12.0 MINUTES

TOTAL FIRE CALLS-----86
AVEARGE REACTION TIME-----7.4 MINUTES
AVEARGE RESPONSE TIME-----14.5 MINUTES
STATEWIDE AVERAGE RESPONSE TIME-----7.4 MINUTES

TOTAL CAREER CALLS-----178
AVEARGE REACTION TIME-----1.8 MINUTES
AVEARGE RESPONSE TIME-----10.9 MINUTES

FIRE/EMS STATS YEAR 2005

AGENCY	CALLS	CALLS MISSED CAREER HOURS	CALLS MISSED VOLUNTEER HOURS	AVERAGE REACTION TIME	AVERAGE RESPONSE TIME
SQUAD 2	1670	702	3	2.6 MIN.	7.8 MIN.
SQUAD 3	248	98	3	3.8 MIN.	11.5 MIN.
SQUAD 4	292	76	2	8.4 MIN.	16.0 MIN.
SQUAD 5	154	59	4	9.7 MIN.	20.1 MIN.
SQUAD 6	144	29	4	8.4 MIN.	17.8 MIN.
SQUAD 8	236	128	11	8.9 MIN.	17.3 MIN.
SQUAD 9	388	166	8	8.1 MIN.	16.3 MIN.
SQUAD 10	267	33	1	5.6 MIN.	12.9 MIN.
SQUAD 12	56	31	8	10.0 MIN.	17.6 MIN.
SQUAD 13	55	11	5	9.9 MIN.	18.0 MIN.
COMPANY 1	234	5	1	4.7 MIN.	10.5 MIN.
COMPANY 3	82	0	0	4.5 MIN.	10.7 MIN.
COMPANY 4	81	0	1	7.7 MIN.	13.3 MIN.
COMPANY 5	49	0	0	7.9 MIN.	17.8 MIN.
COMPANY 6	45	0	0	6.5 MIN.	12.6 MIN.
COMPANY 7	188	23	4	4.8 MIN.	11.3 MIN.
COMPANY 8	73	3	4	11.8 MIN.	16.2 MIN.
COMPANY 9	112	6	0	7.2 MIN.	13.4 MIN.
COMPANY 10	81	0	1	5.7 MIN.	12.8 MIN.
COMPANY 11	25	0	0	8.2 MIN.	15.6 MIN.
COMPANY 12	45	2	0	13.8 MIN.	24.7 MIN.
COMPANY 13	27	0	1	8.9 MIN.	19.8 MIN.
COMPANY 14	61	4	2	4.9 MIN.	11.3 MIN.

TOTAL EMS CALLS----- 3509

AVERAGE REACTION TIME---- 7.5 MINUTES

AVERAGE RESPONSE TIME----- 15.6 MINUTES

TOTAL FIRE CALLS----- 1074

AVERAGE REACTION TIME----- 7.4 MINUTES

AVERAGE RESPONSE TIME----- 14.2 MINUTES.

(RESOLUTION #04-06-2006)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented with the Board pulling Ferrum Improvements Planning Grant, Tourism Micro Grant Application and Public Safety CIP Funds for “Out of County” Agencies until later in the afternoon.

MOTION BY: David Hurt
SECONDED BY: Charles Poindexter
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

TREASURER’S MONTHLY REPORT

Ms. Lynda Messenger, Treasurer, presented her monthly Treasurer’s Report.
Ms. Messenger advised the Board her office has sold 46,153 decals as of this morning for this year. Last year at this time we had sold 45,078 making an increase of 1,075 more decals sold this year.

Dog tag sales as of this date last year were \$13,943, this year it is \$19,047.00. An increase of \$5,104.00 in sales. But we must remember this is a two month longer period of time this year, and I sent a letter to each vet. Reaffirming the totals should be turned in each month.

Current year personal property tax collections are at 97.45%.
Current year real estate tax collections are at 98.0558%.

We do extensive research this time of the year. We send out collection letters, do DMV stops, tax liens, etc to collect delinquent taxes.
We have done a total of 888 DMV stops this year.
We have collected \$96,439.01 with collection letters.
We have collected \$63,757.77 with tax liens this year.

We also collected \$39,184.64 thru the Set-off-debt process. This is attaching income tax refunds and lottery winnings

We also have had more return checks this last decal season than we have ever had. I issued tax liens if the person did not pick up the check in a timely manner but I had to do DISTRESS WARRANTS to collect on ten of the return checks. This is when the Sheriff’s Dept. goes out and will actually seize property to cover the check amount if the taxpayer does not pay the amount that is owed. We were successful in collecting all ten of these checks.

(RESOLUTION #05-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve the Treasurer’s monthly report as submitted.

MOTION BY: David Hurt
SECONDED BY: Russ Johnson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn, & Angell

WINDY GAP ELEMENTARY SCHOOL

Dr. Larry Hixson, Superintendent of Schools, introduced Dr. Charles Lackey, the new School Superintendent of Schools.

Mr. Angell requested the bidding time for the proposed project. Mr. Hixson stated a 4-6 month time table to get bidding documents ready and try to go out for bids around December 2006 and January 2007.

General discussion ensued.

(RESOLUTION #06-06-2006)

BE IT THEREFORE RESOLVED by the Board to grant authorization to the School Board to proceed with the construction plan bidding documents regarding the Windy Gap School project utilizing and authorize the staff to proceed with the financing of the project with funds not to exceed \$12M and an additional \$400,000 for playground and park improvements.

MOTION BY: David Hurt
 SECONDED BY: NO SECOND

SUBSTITUTE MOTION:

To table the issue until August Board meeting until additional information can be obtained regarding a plan on updated operational estimates and attendance lines in Boones Mill.

MOTION BY: Charles Wagner
 SECONDED BY: Hubert Quinn
 AYES: Mitchell, Poindexter, Wagner, Quinn & Angell
 NAYS: Hurt & Johnson

MOTION PASSES WITH A 5-2 VOTE

SCHOOL CAPITAL PROJECT FUNDING

Lee Cheatham, Director of Business and Finance, shared with the Board a request for the school capital project funding – paving bids as follows:

Revenues:

County School Capital Projects Fund for 2006-07	\$1,248,876
Less – BFMS Boiler Replacement Project – Project	
Funded on March 21, 2006	(249,125)
Less – Contingency on the BFMS Boiler Project	<u>(24,113)</u>
Balance	975,638

Less – Projects to be Requested Later:

FCHS Roof Replacement – Ramsey Hall	(444,052)
FCHS Roof Replacement – Bonner Auditorium	(143,830)
FCHS Roof Replacement – Phelps Student Services	<u>(112,753)</u>

Balance of Revenues Being Requested	\$ <u><u>275,003</u></u>
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Proposed Expenditures:

Paving Projects Bid – See Attachment	\$ 245,003
Paving Projects – Contingency	<u>30,000</u>

Total Proposed Expenditures	\$ <u><u>275,003</u></u>
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The bids on the FCHS Roof Replacements should be ready for the July 18, 2006, meeting for the Board's consideration.

(RESOLUTION #07-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff's recommendation as submitted.

MOTION BY: David Hurt
 SECONDED BY: Leland Mitchell
 VOTING ON THE MOTION WAS AS FOLLOWS:
 AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

VP SA REFINANCED FUNDS APPROPRIATE TO CAPITAL PROJECTS RESERVE

Lee Cheatham, Director of Business and Finance, shared with the Board a request for the school capital project funding from VP SA Refinanced Funds:

Revenues:

County School Capital Projects Fund for 2006-07	
– Add VP SA Refunding Proceeds from the Refinancing	
of School Bonds	\$ <u><u>62,789.16</u></u>

Proposed Expenditures:

Unidentified School Capital Project – Possibly a Contingency	
for the FCHS Roof Replacement Projects or an Additional	
Paving Project – See Attachment	\$ <u><u>62,789.16</u></u>

Uncommitted County School Capital Projects Funds for 2006-07	
- Use for FCHS Roof Replacement Projects	\$700,635.00

Additional VPSA Refunding Proceeds	<u>62,789.16</u>
Uncommitted County School Capital Projects Funds	<u>\$763,424.16</u>

(RESOLUTION #08-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff’s recommendation as submitted.

MOTION BY: Charles Poindexter
SECONDED BY: David Hurt
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

REQUEST OF CARRY OVER – LOCAL FUNDING INTO FY’ 06-07

Lee Cheatham, Director of Business and Finance, shared with the Board a request for carry over funds into the 2006-2007 year.

- 1. Roanoke Valley Leadership Development Consortium
Grant for the 2005-07 years (\$91,028.48 received in 2005-06
less expenditures of \$10,496.31 = \$80,532.17) (Required
by State Law to be carried over into 2006-07) \$ 80,532.17
- 2. Purchase of Additional Acreage Adjacent to an Existing School \$ 50,000.00
- 3. Purchase of Additional Acreage Adjacent to an Existing School \$ 50,000.00
- 4. Purchase of Additional Acreage Adjacent to an Existing School \$ 150,000.00

These four carry over items will be funded from funds that will remain unspent from 2005-06. The Board requested additional information on the proposed purchase of acreage prior to voting.

(RESOLUTION #09-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff’s recommendation as submitted with the understanding the School Board will forward information regarding 2, 3, & 4 items to the County Administrator to forward to the Board.

MOTION BY: Charles Poindexter
SECONDED BY: Leland Mitchell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Quinn & Angell
NAYS: Johnson

ADDITIONAL SCHOOL FOOD SERVICES APPROPRIATIONS

Lee Cheatham, Director of Business and Finance, shared with the Board a request to consider approving the following additional funding request for the 2005-2006 fiscal year:

Revenues – School Food Services	<u>\$398,367</u>
Expenditures – School Food Services	<u>\$398,367</u>

These additional expenditures will be funded from school food services revenues. Additional County revenues are not being requested.

This request is necessary primarily because additional meals are being served, food costs have risen as a result of increased energy costs and our share of USDA commodity foods has decreased.

(RESOLUTION #10-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff’s recommendation as submitted.

MOTION BY: David Hurt
SECONDED BY: Russ Johnson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

EXCESS VEHICLES

Lisa Cooper, Senior Planner, shared with the Board the following update on excess vehicles: Due to complaints throughout the County the Board of Supervisors has requested staff to conduct research on the excess number of inoperable vehicles, parking of commercial and recreational vehicles, and accumulation of materials (outdoor storage). The staff from the Department of Planning and Community Development researched the following localities (Bedford, Campbell,

Henry, Montgomery, Pittsylvania, and Roanoke Counties, and the Town of Vinton) concerning the agenda title listed above.

Staff has compiled the following issues which need to be addressed when adopting these types of ordinances.

Inoperable Vehicles:

1. A number of localities do not allow the keeping of inoperable vehicles in any zoning district, or do not allow the keeping of inoperable vehicles in residential and agricultural districts. There are exemptions for legal business operations such as, automobile dealers, automobile graveyards, salvage dealers, or scrap processor. Also, vehicles with farm use and antique tags are exempt.
2. Some localities limit the number of inoperable vehicles that can be outside of an enclosed structure from zero (0) to three (3).
3. A number of localities allow certain types of screening of inoperable vehicles from roadways and other properties. Inoperable vehicles can be screened by fencing, tarps, car covers, etc. It should be noted that a few localities do not allow car covers as a measure to screen or shield the inoperable vehicle.
4. All localities hold the property owner responsible for the removal of the inoperable vehicles. After the notice of violation, localities usually give seven (7) or fourteen (14) days to remove the inoperable vehicles.
5. Localities researched have provisions in the ordinance for removal and disposal of the inoperable vehicles by the County at the property owner's expense.
6. Penalties are usually classified as class one (1), two (2), or four (4) misdemeanor.

Parking of Commercial Vehicles:

1. Restrict (not allow) commercial vehicles in a residential and agricultural area. The commercial vehicle could be kept in an enclosed building. The provisions shall not apply to vehicles being used in conjunction with agricultural use of the premises.
2. Limit the number of hours or days a commercial vehicle can be parked in a certain area.
3. No parking of commercial vehicles on a vacant lot in a residential or agricultural area.
4. One (1) commercial vehicle associated with an approved home occupation or home business shall be permitted, provided that such vehicles shall not include any tractor trailer or vehicle exceeding a certain tonnage.
5. Allow commercial vehicles that are loading or unloading for business purposes.

Parking of Recreational Vehicles:

1. All recreational vehicles shall be parked in the side or rear yards behind the front building line.
2. No parking of a recreational vehicle in the required front yards.
3. No parking of recreational vehicles on a vacant lot.
4. No recreational vehicle shall be used for living or business purposes, or connected to utility services except for maintenance purposes.

Outdoor Storage:

1. Only a few of the localities researched regulate outdoor storage. The ones that do regulate chose to for the aesthetics of the locality and outdoor storage also attracts or harbors varmints (snakes, skunks, rats) and/or mosquitoes, and might endanger the health or safety of other residents of the County.
2. Outdoor storage can be allowed in certain areas and restricted to a particular type of business, such as, landscaping establishments, building and construction supply, agriculture, junkyards, etc.
3. Screening for the outdoor storage could include solid fences, heavy landscaping, and large setbacks from the street or adjoining properties with residential uses.
4. All localities hold the property owner responsible for the removal of the outdoor storage. After the notice of violation, localities usually give seven (7) or fourteen (14) days to remove the outdoor storage.
5. Localities researched have provisions in the ordinance for removal and disposal of the outdoor storage by the County at the property owner's expense.

RECOMMENDATION:

Staff requests direction from the Board of Supervisors concerning development of ordinances for inoperable vehicles, parking of commercial and recreational vehicles, and accumulation of material (outdoor storage).

The Board directed staff to gather comments / concerns from Board members, thereby bringing a draft ordinance for Excess Vehicles by October for Board review.

CABLE FRANCHISE TRANSFER

Bill Agee, E-911 Coordinator & Telecommunications Analyst, shared with the Board Charter Communications has been operating and offering cable television service in Franklin County since October 1, 2002. The County was notified on February 27, 2006, via a Federal Communications Commission Form 394, that Charter intends to sell through an Asset Purchase Agreement its assets, including the Franchise, used by Charter in the operation of our cable system to Cebridge Connections. FCC rules and language within the franchise agreement require Charter to provide the County a 120 day notice of the proposed transfer. The County may elect to approve the transfer, deny permission for the transfer, or take no action. No action would result in assumed approval at the conclusion of the 120 notification period. Approval by the County, by FCC rule and the Franchise agreement, may not be unreasonably withheld. The 120 day notification period ends June 27, 2006.

Staff has met with Charter on several occasions and once with Cebridge Connections concerning this transfer. Background provided from Cebridge indicates they are a relatively new cable service provider. The FCC form 394, Exhibit 8 indicates they are “a newly formed entity,” and continues “Cebridge has not prepared any financial statements, balance sheets, or income statements in the ordinary course of business”. They are a “wholly owned indirect subsidiary of Cebridge Connections Holdings” and they did provide financial data for that parent company. During our discussion with Mr. Michael Zarrilli, Senior Counsel and Director of Government Relations for Cebridge, he indicated that this new company is formed around former executives from several cable providers with most top positions in the company having a great deal of experience in the industry. Until last year, Cebridge had fewer than 200,000 customers and with the purchase of several Cox Communications Franchises in Texas over the past 6 months is now the 8th largest cable provider in the nation.

Further, during our meeting with Mr. Zarrilli, he indicated that Cebridge intends to maintain the status quo with regards to the operations of this market. Very few changes are planned for at least the first year of operation and plans now are to retain the same local staff. During the past several years, the County has attempted to persuade Charter of the need to further expand the coverage area of their system. We have made presentations to them on numerous occasions in meetings, through email and via phone conversations concerning the need to build or construct several areas of the County, including the Windy Gap Village area, Lynville on the Lake, Lakeshore Terrace, and the Edwardsville, Hardy, and Coopers Cove Road areas of the County. While we have been successful in gaining service in several small areas, there are many other areas where we feel warrant construction. Charter’s position has remained these areas, while close to meeting the requirements of the Franchise to build, do not warrant construction and do not possess the necessary home density to allow us to require construction. Mr. Zarilli would only commit to honoring the Franchise agreement.

Customer Service is our number two complaint issue just below not being able to obtain service. Charter in the past two years closed the Rocky Mount office while still maintaining the office in Redwood. There is not a local number for anyone to speak to someone from the local office. Walk in customers to the Redwood office are handled efficiently. Currently, when customers call the 800 Customer Service number, they are routed to a “Virtual Call Center”, which means they could end up talking with a Customer Service Representative from several location throughout the nation. Cebridge did indicate their plans are to route all calls from the Virginia and West Virginia market only to the current call center located in West Virginia.

We have also pressed Charter, and Mr. Zarrilli of Cebridge, to commit to bringing High Definition TV service to the citizens of the County fortunate enough to have service. Thus far, they have told us they have future plans for this service, but cannot commit just yet. With this transfer the County should expect few changes in what our citizens are receiving. While all of these complaints may not be direct violations of the Franchise agreement, staff continues to feel all of these issues are questionable. The County should be able to expect our cable provider to want to grow with the fastest growing county in this region.

Another issue that has come to light in recent weeks is a reported violation from our Planning & Community Development office of our zoning ordinance and a special use permit issued to Charter in July 1988 to construct their facility in Redwood. While this issue cannot be directly related to the Franchise agreement, it becomes relevant in this discussion involving Charter’s departure. The draft ordinance provided by Charter for this action basically states that Charter is

leaving with a clean slate with no outstanding issues and that Cebridge accepts all issues going forward. It could be argued later that neither company has responsibility for the violations.

The SUP issued to Charter required them to provide “appropriate screening or adjustment of lights from the adjacent property owners”, and the “building should be landscaped as a residential dwelling”. Additionally, the original SUP required them to “screen all outside storage areas and adjoining property lines with evergreen strip 10 ft wide and 6 ft tall. That SUP was amended in March 1993 to “remove the screening requirement and the limit on the number of satellite dishes.” Their SUP again was amended in Oct 2002 and required the applicant to comply with all conditions of the previous SUP. That third amendment also required Charter to submit a landscape plan addressing buffering and landscaping along perimeters of the property where the adjacent land use is residential. Charter was also required by this amendment to install low growing shrubbery along the eastern property line. Apparently, none of this has been completed. Should the Board grant approval of the transfer, it is recommended that Cebridge be required to acknowledge the violations, accept responsibility to resolve them and provide a detailed action plan for resolution including a specific completion date.

Michael Kellman, PR, Charter Communications briefly summarized for the Board the request before them.

RESOLUTION NO. 12-06-2006

RESOLUTION OF THE COUNTY OF FRANKLIN, VA

APPROVING THE ASSIGNMENT OF THE CABLE TELEVISION FRANCHISE

WHEREAS, Interlink Communications Partners, LLC (“Franchisee”) owns, operates, and maintains a cable television system (“System”) serving the County of Franklin, VA pursuant to a franchise agreement (the “Franchise”) issued by the County of Franklin, VA (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

WHEREAS, Charter Communications Operating, LLC has entered into an Asset Purchase Agreement (the “Agreement”) with Cebridge Acquisition Co. LLC in which, among other things, the Franchisee proposes to sell and assign to Cebridge Acquisition Co. LLC certain of the assets, including the Franchise, used by Franchisee in the operation of the System (the “Transaction”); and

WHEREAS, Cebridge Acquisition Co. LLC will assign, among other things, its right to acquire the Franchise and System under the Agreement to Cebridge Acquisition, LLC (“Cebridge”) prior to the closing of the Transaction; and

WHEREAS, Franchisee and Cebridge have requested the consent of the Franchise Authority for the assignment of the Franchise in accordance with the requirements of the Franchise and applicable law and have filed with the Franchise Authority a franchise assignment application on FCC Form 394 that includes relevant information concerning the Transaction and the legal, technical and financial qualifications of Cebridge (collectively, the “Application”); and

WHEREAS, the Franchise Authority has reviewed the Application, examined the legal, financial and technical qualifications of Cebridge, followed all required procedures to consider and act upon the Application, and considered the comments of all interested parties; and

WHEREAS, the Franchise Authority believes it is in the interest of the community to approve the Application and the assignment of the Franchise and the System to Cebridge, as described in the Application.

NOW THEREFORE BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

SECTION 1. The Franchise Authority hereby approves the Application and consents to the assignment of the Franchise and System to Cebridge, all in accordance with the terms of the Franchise and applicable law.

SECTION 2. The Franchise Authority confirms that (a) the Franchise was properly granted or assigned to Franchisee and is in full force and effect, (b) the Franchise represents the entire understanding of the parties and the Franchisee has no obligations to the Franchise Authority other than those specifically stated in the Franchise; and (c) the Franchisee is materially in compliance with the provisions of the Franchise and applicable law, and there exists no fact or circumstance known to the Franchise Authority which constitutes or which, with the passage of time or the giving of notice or both, would constitute a default or breach under the Franchise or would allow the Franchise Authority to cancel or terminate the rights of Franchisee thereunder.

SECTION 3. The Franchise Authority hereby consents to and approves (a) the pledge or grant of a security interest to any lender(s) in Cebridge’s assets, including, but not limited to, the Franchise, or of interests in Cebridge, for purposes of securing any indebtedness; and (b) the assignment or transfer of Cebridge’s assets, including the Franchise, provided that such assignment or transfer is to an entity directly or indirectly controlling, controlled by or under common control with Cebridge.

SECTION 4. The Franchise Authority’s approval of the Application and its consent to the assignment of the Franchise to Cebridge shall be effective immediately, and Cebridge shall notify the Franchise Authority upon the closing of the Transaction (the “Closing Date”).

SECTION 5. The Franchise Authority releases the Franchisee, effective upon the Closing Date, from all obligations and liabilities under the Franchise that accrue on and after the Closing Date; provided that Cebridge shall be responsible for any obligations and liabilities under the Franchise that accrue on and after the Closing Date.

SECTION 6. This Resolution shall have the force of a continuing agreement with Franchisee and Cebridge, and the Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of the Franchisee and Cebridge.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2006.

RECOMMENDATION: As indicated in the background paragraph, the Board options are:
 Take no action with the results being the transfer is assumed approved on June 27, 2006, or
 Deny the transfer with an expectation of a challenge that the denial does not meet the “may not be unreasonably withheld” rule, or
 Approve the transfer through the submitted draft resolution.
 The Board took no action.

(RESOLUTION #11-06-2006)

BE IT THEREFORE RESOLVED by the Board to direct staff to initiate the Special Use Permit revocation process for the property identified as TMP# 54-258.11/Zoning A-1:

Non-compliant issues:

- (2002 SUP) Non-compliance with approved conditions - - Buffering & landscaping along perimeters of the property where the adjacent land use is residential
- (2002 SUP) Non-compliance with approved conditions - - Installation of low growing shrubbery along the eastern property line
- (1993 SUP) Non-compliance with approved conditions - - Screening of all outside storage area and adjoining property lines with evergreen strips 10’ wide and 6’ tall
- (1988 SUP) landscape the building as a residential home
- (As a result of the 6/16/06 mtg) - - Outdoor storage of equipment, materials, installation materials, wiring, pallets, and debris to be screened with 8’ tall fence of natural materials along Webster Road to edge of utility building; will use existing landscaping plan submitted with 2002 site plan; and, will schedule final Certificate of Occupancy (C.O.) inspection with building department.

1988 applicant – Atlantic Metrovision / Landowner – Patsy S. Lumsden

1993 applicant – Atlantic Metrovision

2002 applicant – Interlink Communications Partners, LLLP

MOTION BY: Charles Poindexter

SECONDED BY: David Hurt

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

SPECIAL USE PERMIT GUIDANCE DOCUMENT

Chris Fewster, Anderson & Associates, shared with the Board the Zoning Code of the County calls for sewage treatment systems to apply for and receive a Special User Permit in zoned areas

of the County. In addition, off-site mass drainfields are subject to supplementary conditions in Section 25-144 of the Zoning Code. In order to assist the consistent development of conditions for the special use permits, the County asked Mr. Fewster, P.E., of Anderson and Associates to provide a guidance document to apply to sewage treatment systems with on-site disposal—specifically, those handling effluent of 1,200 gallons/day or more.

Mr. Fewster has presented this proposed SUP Guidance document to the Planning Commission and received its comments. The Public Works staff sent the draft document to members of the development and civic communities, as well as requested review by the Public Works Sewage Standards Committee, which is working on standards which may be added to Chapter 22 for the construction of wastewater plants. Mr. Fewster has considered the comments and will present a revised draft (submitted) to the Board of Supervisors for its consideration.

The staff requests that the Board of Supervisors consider the SUP Guidance draft and provide any comments. When the document is satisfactory to the Board, the Board may adopt the Guidelines as policy and direct that the Planning and Public Works staffs use the document as a background for development of proposed conditions for SUPs for sewage treatment systems having on-site disposal. It is anticipated that similar standards will in the future be incorporated into Chapter 22; however, the Sewage Standards Committee is still in the process of developing proposed Code for the Board’s consideration. In the interim, these Guidelines will assist the development of SUP conditions for the sewage treatment units and drainfields.

The staff also requests that the Board consider whether it wants to retain Section 25-144 (supplementary conditions on off-site mass drainfields, which call for 100% reserve areas), as an exception to the guidance document due to any land use considerations it may deem advisable. Mr. Fewster has advised the County staff that there is technically no difference between an offsite and onsite mass drainfield and they both should be treated similarly regardless of their location, particularly in terms of treatment requirements and reserve requirements. If the Board does not wish to retain this provision of 100% reserve for off-site drainfields, it may determine to take action to change that portion of the Zoning Code.

Franklin County, Virginia
JN 25012

June 20, 2006 (DRAFT – Revised per Committee, Development Community, Consultant, and Planning Commission Comments)

The purpose of this document is to establish a uniform set of standard guidelines to be used by Franklin County in setting conditions for subsurface wastewater disposal systems that require a Special Use Permit by the County. These standard guidelines apply to wastewater facilities that would be classified as mass drainfields by the Department of Health or any system 1,200 gpd or greater.

The County Board of Supervisors reserves the right to revise these recommended standard guidelines, and/or implement them in full or in part according to the health and wellbeing of the Franklin County community.

I. General Requirements

1. General

All wastewater treatment facilities must be designed and constructed in accordance with the all local, state and federal codes and regulations, and the more stringent shall apply. All facilities must meet the following minimum design criteria for treated effluent:

Biochemical Oxygen Demand (BOD)	30 mg/l
Total Suspended Solids (TSS)	30 mg/l
Total Nitrogen (N)*	5 mg/l

*Total nitrogen in the effluent after consideration of dilution area may be approved by the Utilities Director upon providing adequate documentation.

2. Buffer Zones

All sewage treatment facilities that require a Special Use Permit by the County must provide an adequate buffer zone as specified in the Sewage Collection and Treatment (SCAT) Regulations or as described herewith:

- a. Within buffer zones, neither residential uses, high density human activities, nor activities involving food preparation are to be established within the extent of the buffer zone. Land use within the buffer zone must be identified and approved by the County Zoning Administrator. The buffer zone is the distance from any aerated treatment unit.
- b. The County may approve a reduction up to one half of the listed buffer zone requirements based on one or more of the following factors: (i) site topography, (ii) prevailing wind directions, (iii) existence of natural barriers, (iv) establishment of an effective windbreak, (v) type of adjacent development, and (vi) provision of enclosed units.
- c. The prevailing wind direction should be determined by on-site data. Local weather station records may be utilized if they are demonstrated to be applicable.
- d. A windbreak should be located on both sides of the treatment works parallel to the facilities and the area that is to be protected by the windbreak and as close to the treatment works as practical. An windbreak should consist of at least 2 parallel rows of evergreen trees with an initial minimum height of 6 feet. Other species of trees or man made windbreaks may be proposed to the County for approval.
- e. Visual screening and/or landscaping shall be provided for the treatment facility. The County Zoning Administrator shall approve the type of visual screening and/or landscaping.
- f. Reduced buffer distances may be established for covered/enclosed treatment unit operations or processes with approval by the County. Covered/enclosed units shall be provided with screened openings and positive forced draft ventilation and shall have provisions for removal of aerosols and odors from the exhaust.
- g. The required buffer zone shall be maintained by adequate legal instruments such as either ownership, recorded easements, or restrictive zoning.

Unit Processes that are totally enclosed

<u>Design Flow (gpd)</u>	<u>Buffer Zone (feet)</u>
<1,200	none
1,200 to 500,000	50
>500,000	100

Unit Processes using low intensity mixing

<u>Design Flow (gpd)</u>	<u>Buffer Zone (feet)</u>
<40,000	200
40,000 to 500,000	300
>500,000	400

Unit Operations using turbulent aeration or mixing

<u>Design Flow (gpd)</u>	<u>Buffer Zone (feet)</u>
<40,000	300
40,000 to 500,000	400
>500,000	600

3. Reliability Classification

All sewage treatment facilities that require a Special Use Permit by the County must have a reliability classification established in accordance with 9 VAC 25-790-70 of the SCAT Regulations. The County may elect to assign a more stringent reliability classification if there is concern for the impact to the environment, groundwater supplies, or public health. Determination of the reliability classification will also consider the size of the treatment facility and the availability of water during power outages.

II. Design Requirements

1. General

All wastewater treatment facilities must be designed in accordance with the most current version of the Department of Environmental Quality’s Sewage Collection and Treatment Regulations, Sewage Handling and Disposal Regulations and any related guidance memorandums, and the County Code.

2. Documentation of Design

The responsible engineer shall provide documentation of all assumptions used in the design process, as submitted to the Virginia Department of Health. This must include, but is not necessarily limited to, depth to seasonal groundwater table or restrictive layer in the soil, calculations for groundwater mounding and nitrate loading, and hydraulic characteristics of the soil.

3. Reserve Area

Projects must provide a reserve area equal to 100% of the drainfield for any system that qualifies as a mass drainfield under the Sewage Handling and Disposal Regulations. If the project provides secondary treatment of the effluent that is equal or less than the following parameters and the soil classification of the drainfields is as follows, a 50% reserve area will be permitted:

Biochemical Oxygen Demand (BOD)	30 mg/l
Total Suspended Solids (TSS)	30 mg/l
Soil Classification	I or II texture group

Areas, which are designated as reserve areas, shall not be disturbed and shall remain in their current condition, unless approved by the Utilities Director. These areas may be classified as green space or open space. There shall be no adverse impact to designated reserve areas from development or future activities. Reserve areas shall be indicated on the record plat and restricted by deed from other uses.

Justification: (i) VDH only requires reserve areas for fields with a percolation rate greater than 45 minutes per inch (texture group III or IV),
(ii) County code was originally based on providing only primary treatment (septic effluent).

4. Disinfection of Treated Effluent

All treated wastewater that is discharged to a soil with a classification Type I texture group must be disinfected by ultraviolet light irradiation, or other approved non-chlorine based disinfectant, prior to application in the soil regardless of treatment plant capacity. Disinfection of treated wastewater into Type II texture group soils will be evaluated on a case by case basis by the Utilities Director with consideration given to the proximity of the disposal site to public and private wells, water bodies, and environmentally sensitive areas. Effluent shall be treated to less than 200 cfu/1000 ml in the discharge.

Justification: (i) recommendation of National Environmental Services Center, March 27, 2006,
(ii) protection of groundwater resources in an area with high dependency on groundwater supplies for potable water,
(iii) protection of Smith Mountain Lake, designated public water supply, and recreational resource.

III. Facilities Management

1. General

All wastewater treatment and disposal systems that require a Special Use Permit must provide adequate management control, operations and maintenance of the system to ensure compliance with the approved design, and protect the environment and public health. The following items are given as general guidelines for the development of standards for management of wastewater facilities.

Any facility that requires a Special Use Permit for wastewater facilities shall connect to a public water and sewer system should it become available.

2. Management Plan

All wastewater facilities that require a Special Use Permit must provide a Management Plan to the County Public Works Department for review. The Management Plan must demonstrate that adequate revenues will be generated to provide fiscal responsibility for both short and long term care of the proposed facilities. The Plan must also identify the responsible party who will have ultimate control and liability of the proposed facilities. The management plan should be developed along the lines of those described in the United States Environmental Protection Agency Voluntary National Guidelines for Management of Onsite and Clustered (Dencentralized) Wastewater Treatment Systems, Appendix A.

3. Operations & Maintenance Manual

Upon the completion of the construction of the wastewater facilities, the responsible party shall submit to the County for review and approval an Operations and Maintenance Manual that addresses the facility. The Manual must be prepared in accordance with the Sewage Collection and Treatment Regulations.

4. Performance Monitoring

All treatment facilities requiring an SUP must provide adequate performance monitoring of the treatment facility. The degree of monitoring will be based on the capacity of the facility, the risk the facility posses on the environment, and the complexity of the treatment system. Groundwater monitoring wells shall be established both up gradient and down gradient of the disposal field and be constructed to a depth sufficient for sampling groundwater at all times of year, not less than 50 feet in Type I soils. Baseline samples shall be collected prior to the application of any wastewater in the drainfield. In general the following parameters, as a minimum, shall be monitored:

Treated Effluent (prior to disposal)

	Capacity (gpd)		
	<10,000	10,000 – 40,000	>40,000
Flow	1/wk	1/d	continuous
Biochemical Oxygen Demand (BOD)	1/quarter	1/mo	1/wk
Total Suspended Solids (TSS)	1/quarter	1/mo	1/wk
Total Nitrogen (N)	1/quarter	1/mo	1/wk
Fecal Coliform (only Class I soils)	1/quarter	1/mo	1/wk

Groundwater Sampling

	Capacity (gpd)		
	<10,000	10,000 – 40,000	>40,000
Total Nitrogen (N)	1/yr	2/yr	1/quarter

Notes:

- a. All samples for BOD, TSS and total nitrogen shall be 4 hour composite samples.
- b. Based on the complexity of the facility and its potential impact on the environment, the County may elect to require additional sampling parameters and more frequent sampling.

5. Reporting

Facility owner/operator is responsible to provide the County with all operating reports as specified in the Special Use Permit for the facility in addition to those that may be required by other state agencies.

General discussion ensued.

RECOMMENDATION: The staff requests that:

- 1) The Board of Supervisors receive Mr. Fewster’s report on the SUP Guidance draft for wastewater treatment systems (including drainfields) and provide any further guidance;
- 2) When the SUP Guidance draft is satisfactory to the Board, adopt it as County policy by resolution and refer it to the Planning and Public Works staffs to use as a guide to the development of proposed conditions for SUPs for sewage treatment systems having on-site disposal; and
- 3) Determine whether the Board wishes to revise or retain that portion of Section 25-144 of the Zoning Code which now calls for 100% reserves in off-site mass drainfields.

The Board directed staff to bring forth a draft plan for the Board’s review and consideration a SUP Guidance draft, adopt it as County policy by resolution and refer it to the Planning and Public Works staffs to use as a guide to the development of proposed conditions for SUPs for sewage treatment systems having on-site disposal; and

(RESOLUTION #13-06-2006)

BE IT THEREFORE RESOLVED by the Board to forward to the Planning Commission to amend Section of 25-144 of the Zoning Code which now calls for 100% reserves in off-site mass drainfields.

MOTION BY: Russ Johnson
SECONDED BY: Charles Poindexter
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

WATER NEEDS PROJECTIONS FOR FRANKLIN COUNTY

Greg Hurst, Engineer, T & L, presented to the Board the County has joined with the Roanoke Valley-Allegheny Regional Planning District Commission (PDC) to undertake a State Water Plan. In addition, the County is coordinating with American Electric Power/Appalachian Power Company (AEP-APCO) as it undertakes relicensing the Smith Mountain Lake power project.

The County previously commissioned Thompson + Litton to provide two (2) preliminary engineering reports (2002; 2003) which discussed estimates of water needs throughout the County and potential water sources which could be developed to meet those needs. The strategy for water service development selected by the Board of Supervisors was two-fold: to develop a water purchase agreement with the Bedford County PSA and to work over the longterm to develop Franklin County’s own water source on Smith Mountain Lake.

In the implementation of both strategies, withdrawal of water from Smith Mountain Lake is key to fulfilling the water needs of the County.

In order to provide the Franklin County water needs information to the ongoing studies by the PDC and AEP-APCO, the County requested that T+L update its projections of water needs for a 50 year period, and consider the existing public sources which provide water service to the Ferrum Water and Sewage Authority area, and the Towns of Boones Mill and Rocky Mount.

Mr. Greg Hurst, P.E., is with us today to review the water needs projections, and receive any further guidance from the Board of Supervisors.

RECOMMENDATION: As the staff recommended, the Board of Supervisors receive the report by Mr. Hurst on future water needs and commented that County water demand in the year 2060 is 9M gallons a day. The Board further noted that Franklin County water needs in 2060 adjusting the demand based on the available water resources is 7.5M gallons a day. The Board directed staff to provide the complete information as to the demand and need to the agencies now studying water resources for Franklin County.

WILLOWS SUBDIVISION WATER REQUEST

David Vogel song, Public Utilities Department, presented to the Board Mr. Ed Prince of Custom Homes Designs, Inc. wishes to develop the Willows Subdivision. He has hired an engineer, Mr. Jack Ellinwood of Engineering Concepts, Inc., to submit for consideration of the Board of Supervisors approval, a request for extension of the Town’s water to a 70-lot subdivision outside the Town’s limits. This extension would allow the Town to extend the current water line another 600’ west on Route 40 near the area of Bennett Lane, or an approximate 1,833 feet from the Town boundary. The total extension of water main to and within this subdivision would be approximately 6,000 feet.

Among the options the Board may wish to consider are the following:

- 1) An agreement for bulk water purchase by the County including the potential installation of a master meter where the current 12” water main currently ends, and connection of the subdivision according to the County’s adopted policies,
- 2) The potential inclusion of this water extension in a broader water services agreement with the Town of Rocky Mount,
- 3) Approval of the extension with the condition that the subdivision be connected instead to County water upon its availability, or
- 4) Approval of utilities for the subdivision featuring on-site water wells or a community system developed according to Chapter 22.

RECOMMENDATION: It is recommended that the Board consider the request of the developer and provide guidance to the County staff.

(RESOLUTION #14-06-2006)

BE IT THEREFORE RESOLVED by the Board to table until July meeting allowing staff to analyze the request as it relates to the County's current Comprehensive and Land Use plans.

MOTION BY: David Hurt

SECONDED BY: Hubert Quinn

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Quinn & Angell

NAYS: Johnson

ANIMAL SHELTER OPERATOR POSITION UPDATE

Richard E. Huff, II, County Administrator, presented the following update on the Animal Shelter Operator Position.

The Franklin County Animal Shelter began its community partnering effort on April 28th by inviting local and regional rescue groups, veterinarians, animal service providers such as groomers and boarding kennels, interested individuals and the local humane society to discuss how all interested parties could come together to best accomplish the Board of Supervisors' goal to improve the adoption rate at the County's animal shelter and to meet the county-wide objective of improved customer service. Even though the meeting ended up as an opportunity for many who were frustrated with the level of service being provided, the end result was that new partnerships were forged.

Following the April 28th meeting, many partners in the community began to offer their expertise and assistance. One local veterinarian practice is providing weekly on-site medical assessment of all animals and a program of de-worming and vaccinations of puppies and kittens at the shelter free of charge. The same practice also provides one week of free pet boarding to any family displaced by domestic violence. Another local veterinarian practice is providing discounted services to rescue groups and individuals adopting pets from the shelter. The County continues to improve the partnerships with these practices and hopes to encourage the remainder of the veterinarian practices to participate in a low cost spay/neuter program for all pets adopted from the shelter.

Two local rescue groups have been working to improve the adoption rate by several means. In addition to transferring pets out of the shelter to place them with individuals, families and other rescue groups, volunteers are taking pictures and posting them to local newspapers, Cable 12 and the internet to improve direct adoption from the shelter. Both media outlets are doing this as a public service and working with the County quite well.

Animal Control held the first Animal Shelter Volunteer Orientation on June 8th. The training session included six individuals from the area who were interested in providing a variety of services to assist adoptable animals find suitable homes. Volunteers were willing to assist with donating hours to the shelter to work directly with the animals and the public. In addition to donating some hours at the shelter, the consensus of the group was to develop resources to provide discounted training opportunities, low cost fencing opportunities, and responsible animal ownership education to the community. Regular additional meeting and training sessions are being planned.

Through the efforts of many in our community as well as our staff, for calendar 2006, the adoption/transfer rate has increased from 8% in 2005 to a trend of 34% through May. Between January 2006 and May 2006, more dogs and cats have been rescued than for the entire year of 2005. This clearly has to be seen as a significant improvement towards the stated goal of improving the adoption rate at the shelter.

There have been those who have indicated doubt that any meaningful effort by volunteers can be sustained. At this point, that remains to be seen, but many organizations in our community have operated with the assistance of volunteers for many years. Examples include the Smith Mountain Lake Chamber who operates their Visitors' Center 7 days a week entirely with volunteers and have for a number of years as well as Franklin County Rescue Squad. These organizations have staff support which is key.

Submitted, is a draft job description for a Shelter Operator should the County decide to move in that direction. It is not designed as a managerial position, but rather as a position focused on

building relationships with interested community groups while overseeing the shelter operations on a day to day basis. It is projected at the same pay grade as an Animal Control officer which would have a starting salary of \$25,976.

Great strides have been made in the last 60 days and the County is appreciative of all those who have stepped forward to help improve our situation. The staff stands ready to assist in anyway possible as the Board provides direction.

ANIMAL SHELTER OPERATOR

GENERAL DEFINITION

Supervises the operations, programs and staff of the Franklin County Animal Shelter assuring that state mandated standards of care are met for all animals within the shelter; assists with the development and implementation of the goals, policies, procedures, contracts and budget of the animal shelter; and responsible for establishing and maintaining positive client and community relations.

ORGANIZATIONAL RELATIONSHIP

Work is performed under general supervision of the Director of Public Safety.

TYPICAL TASKS

- Pro-actively partner with rescue groups and humane-type organizations to improve adoption rate;
- Daily cleaning and disinfecting of all cages and animal enclosures;
- Daily feeding and watering of all animals;
- Provide screening for all incoming animals for disease or injury;
- Provide protection against spread of disease;
- Secure veterinary services as required;
- Respond to citizen requests for information related to shelter operations and associated animals;
- Receive and maintain information regarding lost, found, adoptive animals;
- Accurately maintain all records of all animals within the shelter;
- Provide assistance and information to the public regarding all phases of proper animal care;
- Assist all County personnel and the public in obtaining licenses, vaccinations, and information in regard to animals concerns;
- Handle all adoption procedures and fees;
- Recruit, train and supervise volunteers;
- Develop and implement programs designed to reduce unlicensed animals making their way to the shelter;
- Supervise trustee staff;
- Submit requests for shelter equipment and supplies to Public Safety Office;
- Humanely euthanize sick, injured and unwanted animals as appropriate;
- Performs other duties as may be assigned.

ESSENTIAL KNOWLEDGES, SKILLS AND ABILITIES

Ability to understand and carry out oral and written instructions; ability to prepare reports in regard to the control and handling of canines and other domestic animals; ability to recognize serious animal diseases such as rabies and knowledge of the methods and procedures in handling same; ability to deal courteously but firmly with the general public; ability to analyze situations and adopt quick, effective and reasonable courses of action with due regard to circumstance; ability to utilize office software and email.

TRAINING, EDUCATION AND EXPERIENCE

Any combination of education and experience equivalent to graduation from high school. Previous work experience in animal shelter operations or adjunct veterinary training preferred.

SPECIAL REQUIREMENTS AND RELATED OBLIGATIONS

Must successfully complete a criminal background investigation. Must successfully complete a physical examination as required. Ability to perform other tasks associated with the general operations of Public Safety. The use of a computer and hearing is required when providing phone and counter service.

PHYSICAL DEMANDS

Possession of physical agility and endurance. Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement, and fine coordination in preparing statistical reports and data, using a computer keyboard. Additionally, the position requires near, far, and color vision in performing medical procedures and using the computer, and hearing is required when providing phone and counter service.

WORK ENVIRONMENT

The incumbent is frequently around animals that are agitated or injured that may attempt to bite or scratch. The need to lift and carry animals and equipment weighing in excess of 50 pounds also is required. Flexibility of hours is essential.

This description provides information regarding the essential functions of the designated job, and the general nature and level of work associated with the job. It should not be interpreted to describe all the duties whose performance may be required of such employees or be used to limit the nature and extent of assignments such an individual may be given. (Last Updated 7-07-04)

FLSA Status:

 Exempt
 X Non-Exempt

Pay Grade 19

Recommended by: _____
Dept. Head Date

Reviewed by: _____
Personnel Date

Approved: _____
County Administrator Date

General discussion ensued

Mr. Russ Johnson, Gills Creek District Supervisor, presented a power point presentation:

Ms. Reba Dillon offered the following comments:

1. Spend 16 hours of their time at the shelter each week
2. They answer 8,000 calls per year that equals to 2,666 call a year per man
3. 40 hours a week x 52 weeks equals to 2,080 per hours per man a year
4. So 2,080 hours per man into 2,666 equals 1.28 that a call must be answered
5. Now take out the time spend at working the shelter, their vacation time, sick time, and holidays
6. There is no way that the animals can be property taken care of.

(RESOLUTION #15-06-2006)

BE IT THEREFORE RESOLVED by the Board to hire a full-time Animal Shelter Operator and job description as presented.

MOTION BY: David Hurt
SECONDED BY: Russ Johnson
VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Hurt & Johnson

NAYS: Mitchell, Poindexter, Wagner, Quinn & Angell

MOTION FAILS WITH A 2-5 VOTE.

90 DAY REVISIT ANIMAL SHELTER OPERATOR

(RESOLUTION #16-06-2006)

BE IT THEREFORE RESOLVED by the Board to revisit the animal shelter operator in 90 days (September).

MOTION BY: Charles Poindexter

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

EXPLORE PARK FUNDING REQUEST

Richard E. Huff, II, County Administrator, presented the Board the request for \$25,000 funding for 2006-2007.

(RESOLUTION #17-06-2006)

BE IT THEREFORE RESOLVED by the Board to grant \$5,400 to the Explore Park to cover the admission expense for Franklin County Schools to bring students to the Park on field trips. Such funds will be used for the maintenance of Franklin County structures previously located in the County, but now exhibited at the Park as well as promoting Franklin County history or uses associated with F. C. Tourism and Commerce Department/training and farm tours.

MOTION BY: Charles Poindexter

SECONDED BY: David Hurt

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Hurt, Poindexter & Angell

NAYS: Mitchell, Wagner, Quinn & Johnson

MOTON FAILS WITH A 3-4 VOTE

APPOINTMENTS

- Library Board – Blackwater District (4-Yr. Term)
- Western Disabilities Services Board – BOS Member (3-Yr. Term)
- STEP, Inc. – 2 Citizens (2-Yr. Term)
- Dan River VSAP – Citizen (3-Yr. Term)
- Piedmont Community Services Board – Citizen (3-Yr. Term)
- Transportation Safety Commission – All Seven Districts (4-Yr. Term/Terms expire August 18th, 2006)

WESTERN DISABILITIES SERVICES BOARD

(RESOLUTION #18-06-2006)

BE IT THEREFORE RESOLVED by the Board to appoint Charles Wagner to serve on the Western Disabilities Services Board with said term to expire June 30th, 2009.

MOTION BY: David Hurt

SECONDED BY: Hubert Quinn

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

PIEDMONT COMMUNITY SERVICES BOARD

(RESOLUTION #19-06-2006)

BE IT THEREFORE RESOLVED by the Board to appoint Kay Potter to the Piedmont Regional Community Services Board with said term to expire June 30th, 2008.

MOTION BY: David Hurt

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

STEP BOARD

(RESOLUTION #20-06-2006)

BE IT THEREFORE RESOLVED by the Board to appoint Randy Matney to the Step Board of Director with said term to expire June 30th, 2008.

MOTION BY: David Hurt

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

RAMSEY SMITH RECREATIONAL FIELD – PENHOOK COMMUNITY IMPROVEMENT CLUB

General discussion was held on the request for funding for the Ramsey Smith Recreational Field – Penhook Community Improvement Club.

Last 2 Years

Raised \$10,187

1,738 documented volunteer hours; substantial undocumented vol. hours

Installed septic system

Dug well, installed water lines

Remodeled building

Installed storage building

Installed new driveway

Landscaping and maintenance

Installed two sets steps

Foundation for Memorial Garden with donor bricks

Field in use for practices and practice games, community events

Walking track is used by ever-increasing numbers of community residents

Next Steps

1. Construct restrooms
2. Install rails on steps
3. Build picnic shelter
4. Install playground equipment
5. Complete second field (soccer)

Dreams (Long-range)

Novelty Road walking trail

Stage

Dance platforms

Use field for Sunrise services, other large community events

The Board directed staff to prepare a policy embracing a plan for each request as to how the funds will be utilized and setting guidelines for application consideration. This will be brought back to the Board for their review and consideration.

BOARD OF SUPERVISORS PLANNING SESSION

Richard E. Huff, II, County Administrator, advised the Board the Planning Retreat has been scheduled for Thursday, August 31st, 2006 at Ferrum College.

DISCUSSION OF TWO MEETING FORMAT

Russ Johnson, Gills Creek District Supervisor, requested the Board to amend their adopted guidelines for public comment. Mr. Johnson stated presently the policy states any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk's Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions, if time is available. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen's Comments on the agenda. Public Comments will be received by the Board at 6:00 p.m. on its regular meeting agenda unless a citizen can clearly demonstrate that an earlier time is necessary.

(RESOLUTION #21-06-2006)

BE IT THEREFORE RESOLVED by the Board to amend the Board's Guidelines and Policies Section 6 – Public Comment to read as follows:

Public comments will be received at 1:30 P.M. during the 3rd Tuesday meeting and 6:00 P.M. during the 4th Tuesday meeting.

MOTION BY: Russ Johnson

SECONDED BY: David Hurt

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

FERRUM IMPROVEMENTS PLANNING GRANT

Ferrum College is seeking to plan the use of the old elementary school that it owns, and determine what community, business, cultural uses may be appropriate for that facility. There may be other planning activities related to improvements in the Ferrum village area. Virginia Department of Housing and Community Development (DHCD) offers planning grants up to \$25,000 for potential projects which may result in a community improvement grant through the Community Development Block Grant Program (CDBG).

The CDBG planning grants require that the locality be the party to make an application. Ferrum College is requesting that the County sponsor the application and assign staff to assist as needed; however, the College agrees that it will provide all staffing required to plan and implement the grant. The County's major responsibility is anticipated to be the financial aspects of the grant (authorizing and making expenditures, tracking these, making reports to DHCD as required) and any bidding activities to obtain consultants.

RECOMMENDATION: It is recommended that the Board of Supervisors authorize the Director of Finance to coordinate with Ferrum College on a planning grant for improvement projects in Ferrum, to make application for such grant from VA Department of Housing and Community Development, and to provide the necessary County staffing to the project to assist the sponsorship functions required.

(RESOLUTION #22-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff's recommendation as submitted.

MOTION BY: David Hurt

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

TOURISM MICRO GRANT APPLICATION

Franklin County collects room tax from overnight stays at lodging establishments within Franklin County. Hotel stays generated approximately \$70,000 in tax receipts for 2005/6. No additional hotel/motel facilities were constructed in the County this past year AND occupancy rates remained essentially unchanged from 2004/5. The Virginia Tourism Corporation projects a 3% increase in total hotel occupancy for the Roanoke region in 2006. The addition of the Holiday Inn will not provide any additional bed tax revenues to the County as it is located within the Town of Rocky Mount.

In 2003, the Board moved tourism funding from a contract service with the Chamber of Commerce back to an internal function within the Department of Commerce & Leisure Services. Previously, the Chamber administered the tourism micro-grant program and received County support for the administrative functions.

The Board directs \$20,000 annually fund to support internal tourism operations that include fulfillment of printed literature, website maintenance, tourism group affiliations, and a portion of staff time for the Special Events/Tourism Program Manager. The County reserves \$20,000 annually to purchase ads in regional and national tour publications such as Southern Living, Readers Digest, Blue Ridge Outdoors, and the Virginia Tour Guide in order to promote the entirety of the County. The remaining \$30,000 is invested into community events and activities that increase tourism for the County.

The fund balance from each year remaining is reserved for bid fees for special events. A portion of this reserve fund was used in 2004 to host Northern Open Bassmaster tournament at SML and the 2006 American Shooters Association Archery Tournament at Pennhall. At present the fund balance is approximately \$90,000. While this sounds like a great deal, it is important to note that the larger scale national events (events that can bring over 1500 hotel room nights and millions in economic impact to the region not including national television exposure) often have bid fees in excess of \$50,000 per activity. For instance, in fall 2006, the Smith Mountain Lake fishery will host two ESPN Outdoors/Bassmaster Open Tournaments. These tournaments will cost approximately \$20,000 to host and will bring over \$2 million in economic impact to the region.

The Board views the tourism fund as a leverage account – County support helps prime the pump for these events in hopes that they bring in many more times the amount of the County contribution in the way of economic impact to the community. For example, the 2004 Bassmasters event at Smith Mountain Lake cost the County \$15,000 and brought over \$1 million in new economic activity to our region.

For the fiscal year 2006/7, staff projects that the Board will have approximately \$30,000 available in funding to grant to local organizations that propose to involve themselves in tourism marketing and event management and administration. Recipients of grants are required to complete full accounting of their events to the County in terms of attendance, revenues, and coverage in the media. Failure to complete this reporting will remove the organization from consideration for grants in the next cycle.

The Board solicited grant proposals from local groups involved in tourism related operations in March and April. The grant program was advertised in the Franklin News-Post, the SML Eagle, the County’s website, and direct mailed to all groups who had applied for funding previously through this program. Staff received thirteen individual grant requests that met the eligibility requirements. Staff evaluated the proposals based on the following criteria:

- Leveraging – how much the organization demonstrated that they could expand the County’s commitment through other partnerships
- Economic Impact –the event must increase the number of nights spent in local hotels by visitors.
- Regional Marking – how far will the County’s contribution reach – it cannot be used to attract just County residents to local events as that is not tourism
- Financial Need – Is this a new event or does it have a proven funding stream?
- Growth Markets – the potential of the activity to grow – it’s uniqueness to branding the County and the organizers’ research into potential markets – have the organizers done their homework?
- Partners – depth of community support for the event
- Overall Professionalism – how detailed is the event/activity and how well planned
- Marketing – how detailed and targeted is the marketing plan
- General Fit – does the event do something unique for the County that is different from areas around us – every community has a fair, what makes our events unique and different so people would want to come and visit?
- Does it offer an opportunity to expand upon our regional tourism initiatives such as The Crooked Road Musical Trail, the Virginia Birding & Wildlife Trail, the Roanoke CVB Tour Marketing Efforts, and the Smith Mountain Lake Regional tourism-marketing program?

Applicants were provided these criteria at the outset of the grant process and were aware that their proposals would be judged based on how well they addressed these items. The challenge with many of the proposals is that they are focused on one-day events. While these one-day events are a boost to our community, they do not have the same economic impact as multi-day events, particularly when it comes to generating hotel night stays. The receipts from hotel night stays funds the County’s tourism program – the program receives no assistance from the meals tax although regional tourism analysis suggests that between 20-25% of all meal tax receipts are directly attributed to tourists.

Based on the evaluation of the grant proposals received to date, staff recommends that the Board allocate the following amount to the groups/activities below to increase tourism’s economic impact to our community.

Organization	Amount Recd 2005	Amount Requested 2006	Recommendation for 2006	Recommendations
Warren Street Festival	\$1100	\$3000	\$1500	Develop partnership with “The Crooked Road” initiative. Tie in the importance of African American musicians in the FC area.
Festival in the Pines	\$2000	\$4000	\$2200	Submit wrap up report of how many attended. Track attendance from outside Franklin County
Blue Ridge Dinner	\$4000	\$7800	\$2000	Develop package program for tour

Theater				groups. BRDT received \$5,150 from County's General Fund in 2006 budget.
CPR/5K Health Walk	\$1500	\$1200	\$1200	Incorporate Health Fair with run. Have health screenings available. Invite different health organizations to set booths up.
CPR/Ramble	\$2000	\$2200	\$2500	Incorporate own website/link
CPR/Come Home to Christmas	\$500	\$1700	\$1000	Partner with SML/FC chambers to develop Christmas Display tours.
CPR/Footlights of the Blue Ridge	\$1000	\$4500	\$2000	Work with The Crooked Road Initiative.
SWVA Antique Farm Days	\$3000	\$3000	\$3000	Submit wrap up report to county. How well was event attended? How many from outside Franklin County participated/attended.
SML/Photo Contest Wine Fest Chili Fest BFL Wal Mart Bass Tournament Business Expo	\$7500	\$9750	\$8000	Identify and recruit another large sporting event for the Lake.
Blue Ridge Institute	\$4000	\$6800	\$5000	Present Franklin County with the opportunity to co-market when possible through traveling exhibits
TOTALS	\$26,600	\$43,950	\$30,600	

RECOMMENDATION:

Staff requests that the Board review the table above, the history of funding, and the recommendations based on the criteria grading system and allocate of the tourism grant microfunds for 2006/7.

(RESOLUTION #231-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff’s recommendation as submitted.

MOTION BY: Russ Johnson
SECONDED BY: Leland Mitchell
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

PUBLIC SAFETY CIP FUNDS FOR “OUT OF COUNTY” AGENCIES

Franklin County has maintained a rotating CIP fund in the amount of \$25,000 for “out of County” EMS and Fire Departments that serve on a routine basis. The funding has made a complete cycle to each of the five agencies, these being Hardy Fire Department, Hardy Rescue Squad, Cool Branch Fire Department, Cool Branch Rescue Squad, and Smith Mountain Lake Marine Fire Department. These funds are due to be renewed for FY 06 – 07 by the Board of Supervisors.

When approved, these funds were granted for one complete cycle that would total \$125,000 to be dispersed over the course of five years. The agencies have each received their allocation of \$25,000. Submitted are the 2005 statistics that represent the number of responses for “out of county” agencies. In some instances, such as the case of the SML Marine Fire Department, all calls for service were answered. In others such as Hardy Rescue Squad, calls for service went unanswered in 39 of 55 cases. Utilizing a blanket funding formula to compensate all “out of county” agencies is unfair as levels of service vary greatly. For FY 05 – 06, the \$25,000 allocation was not utilized by an “out of county” agency and should be carried forward to the FY 06 – 07 budget. These funds should be used in other areas to improve services.

Currently the EMS/Fire radio system is being upgraded. Grant funds have been used for this project to provide mobile radios for vehicles and portable radios for providers. These funds were limited and would not cover the expense to provide a mobile radio and portable radio in sufficient numbers to equip each agency vehicle and ALS member respectively. Reaction and response times to calls for service will be reduced with an increase in the number of available radios assigned to EMS and Fire personnel. Additionally, increased communications ability will allow for a more coordinated response.

RECOMMENDATION:

Staff recommends that the revolving fund be utilized to provide funding for additional radio system purchases. It is also recommended that future CIP projects for “out of county” agencies be funded on a case by case basis.

MAY 2006 FIRE/EMS CALL DATA

AGENCY	STATION	CALLS	CALLS MISSED CAREER HOURS	CALLS MISSED VOLUNTEER HOURS	AVERAGE REACTION TIME	AVERAGE RESPONSE TIME
FRANKLIN COUNTY	SQUAD 2	129	61	0	2.8 MIN.	7.1 MIN.
FERRUM	SQUAD 3	15	7	0	5.5 MIN.	16.9 MIN
GLADE HILL	SQUAD 4	27	12	0	6.9 MIN.	14.9 MIN.
CALLAWAY	SQUAD 5	11	6	0	9.6 MIN.	17.0 MIN.
SNOW CREEK	SQUAD 6	11	5	0	8.5 MIN.	22.0 MIN.
BOONES MILL	SQUAD 7	26	5	0	10.2 MIN.	17.0 MIN.
FORK MOUNTAIN	SQUAD 8	14	5	0	7.1 MIN.	19.8 MIN.
RED VALLEY	SQUAD 9	21	6	1	8.9 MIN.	16.6 MIN.
SCRUGGS	SQUAD 10	33	7	0	5.5 MIN.	12.1 MIN.
HARDY	SQUAD 12	3	1	0	14.0 MIN.	19.0 MIN
COOL BRANCH	SQUAD 13	4	0	2	15.0 MIN.	20.0 MIN
ROCKY MOUNT	COMPANY 1	26	0	0	5.6 MIN.	12.3 MIN
FERRUM	COMPANY 3	6	0	0	3.5 MIN.	8.2 MIN.
GLADE HILL	COMPANY 4	13	0	0	5.5 MIN.	13.9 MIN.
CALLAWAY	COMPANY 5	4	0	0	5.0 MIN.	15.8 MIN.
SNOW CREEK	COMPANY 6	3	0	0	10.7 MIN.	19.7 MIN.
BOONES MILL	COMPANY 7	8	0	0	7.8 MIN.	12.9 MIN.
FORK MOUNTAIN	COMPANY 8	7	2	0	12.0 MIN.	21.8 MIN.
BURNT CHIMNEY	COMPANY 9	8	0	0	9.9 MIN.	15.5 MIN.
SCRUGGS	COMPANY 10	4	0	0	7.5 MIN	13.8 MIN.
SMITH MT. LAKE	COMPANY 11	0	0	0	N/A	N/A

MARINE						
HARDY	COMPANY 12	1	0	0	9.0 MIN.	13.0 MIN.
COOL BRANCH	COMPANY 13	0	0	0	N/A	N/A
HENRY	COMPANY 14	6	0	0	5.3 MIN.	12.3 MIN.

TOTAL EMS CALLS---- - 294
AVERAGE REACTION TIME----- 8.5 MINUTES
AVEARGE RESPONSE TIME----- 16.6 MINUTES
STATEWIDE AVERAGE RESPONSE TIME----- 12.0 MINUTES

TOTAL FIRE CALLS----- 86
AVEARGE REACTION TIME----- 7.4 MINUTES
AVEARGE RESPONSE TIME----- 14.5 MINUTES
STATEWIDE AVERAGE RESPONSE TIME----- 7.4 MINUTES

TOTAL CAREER CALLS-----178
AVEARGE REACTION TIME-----1.8 MINUTES
AVEARGE RESPONSE TIME-----10.9 MINUTES

FIRE/EMS STATS YEAR 2005

AGENCY	CALLS	CALLS MISSED CAREER HOURS	CALLS MISSED VOLUNTEER HOURS	AVERAGE REACTION TIME	AVERAGE RESPONSE TIME
SQUAD 2	1670	702	3	2.6 MIN.	7.8 MIN.
SQUAD 3	248	98	3	3.8 MIN.	11.5 MIN.
SQUAD 4	292	76	2	8.4 MIN.	16.0 MIN.
SQUAD 5	154	59	4	9.7 MIN.	20.1 MIN.
SQUAD 6	144	29	4	8.4 MIN.	17.8 MIN.
SQUAD 8	236	128	11	8.9 MIN.	17.3 MIN.
SQUAD 9	388	166	8	8.1 MIN.	16.3 MIN.
SQUAD 10	267	33	1	5.6 MIN.	12.9 MIN.
SQUAD 12	56	31	8	10.0 MIN.	17.6 MIN.
SQUAD 13	55	11	5	9.9 MIN.	18.0 MIN.
COMPANY 1	234	5	1	4.7 MIN.	10.5 MIN.
COMPANY 3	82	0	0	4.5 MIN.	10.7 MIN.
COMPANY 4	81	0	1	7.7 MIN.	13.3 MIN.
COMPANY 5	49	0	0	7.9 MIN.	17.8 MIN.
COMPANY 6	45	0	0	6.5 MIN.	12.6 MIN.
COMPANY 7	188	23	4	4.8 MIN.	11.3 MIN.
COMPANY 8	73	3	4	11.8 MIN.	16.2 MIN.
COMPANY 9	112	6	0	7.2 MIN.	13.4 MIN.
COMPANY 10	81	0	1	5.7 MIN.	12.8 MIN.
COMPANY 11	25	0	0	8.2 MIN.	15.6 MIN.
COMPANY 12	45	2	0	13.8 MIN.	24.7 MIN.
COMPANY 13	27	0	1	8.9 MIN.	19.8 MIN.
COMPANY 14	61	4	2	4.9 MIN.	11.3 MIN.

TOTAL EMS CALLS-----	3509
AVERAGE REACTION TIME----	7.5 MINUTES
AVERAGE RESPONSE TIME-----	15.6 MINUTES
TOTAL FIRE CALLS-----	1074
AVERAGE REACTION TIME-----	7.4 MINUTES
AVERAGE RESPONSE TIME-----	14.2 MINUTES.

(RESOLUTION #24-06-2006)

BE IT THEREFORE RESOLVED by the Board to approve staff’s recommendation as submitted.

MOTION BY: Russ Johnson
SECONDED BY: Charles Wagner
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

OTHER MATTERS BY SUPERVISORS

Charles Poindexter, Union Hall District Supervisor

- Request for Endorsement of Request to Implement a Field Test of the Proposed Water Release Protocol for SML

The Tri-County Lake Administrative Commission’s Board of Directors at their meeting on June 6, 2006, approved making a formal request to American Electric Power to immediately implement a field test of the concept introduced in 2004 as an improved Leesville Dam water release protocol for Smith Mountain Lake.

This decision was made based on the fact that the Smith Mountain Lake area is currently in a drought condition and that the implementation of this protocol during this season would provide valuable information for the Relicensing study.

TLAC respectfully requests that Bedford, Franklin and Pittsylvania County Boards of Supervisors endorse this request. A copy of our letter to American Electric Power is submitted for your review:

June 9, 2006

Mr. Frank Simms
American Electric Power
P. O. Box 2021
Roanoke, VA 24022

Dear Mr. Simms:

As you know the Tri-County Lake Administrative Commission’s Board of Directors and the Bedford County, Franklin County and Pittsylvania County Boards of Supervisors have all endorsed the concept introduced in 2004 as an improved Leesville Dam water release protocol for Smith Mountain Lake that these bodies believe could better balance upstream and downstream interests, especially in times of low inflows to the SML project.

Since we are in a drought condition at this time, which is concurrent with the relicense study on this subject, it would seem appropriate to perform a field evaluation of the concept at this time. We feel this could result in valuable data being gathered which could enhance the study results.

The TLAC Board of Directors respectfully requests that American Electric Power consider the field test of this water release protocol for Smith Mountain Lake at this time to take advantage of this unique opportunity and allow the inclusion of the lessons learned in the new license.

Thank you for your prompt attention to this matter. If I can provide any assistance or answer any questions, please do not hesitate to give me a call.

(RESOLUTION #23-06-2006)

BE IT THEREFORE RESOLVED by the Board to authorize staff to forward to AEP the Board's support to immediately implement a field test of the concept introduced in 2004 as an improved Leesville Dam water release protocol for Smith Mountain Lake.

MOTION BY: Charles Poindexter

SECONDED BY: David Hurt

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

Russ Johnson, Gills Creek District Supervisor

- *Low Impact Development / Will defer in July*
- *Zoning/Voting* – That only the Supervisors and Planning/Zoning Commissioners from Districts that have fully implemented zoning (Gills Creek, Union Hall, and Boone) shall vote on: special use permits, zoning and re-zoning requests, overlay districts, and related land use items, etc, and that the representatives of such Districts will create and approve a Comprehensive Plan for their Districts. In the future, other County Districts, should they decide to implement full zoning, would join the other three Districts in voting, etc.

General discussion ensued.

The Board will place County Wide Zoning on the July 18th, 2006 agenda for a 30 minute discussion.

Charles Poindexter & Russ Johnson

- *Memorial Day Proclamation* – Mr. Poindexter requested the County Administrator to forward a letter to the school system requesting the School Board to close schools on Memorial Day. The Board concurred.

CLOSED MEETING

(RESOLUTION #25-06-2006)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-3, Acquisition of Land, and a-5, Discussion of a Prospective New Business or Industry, of the Code of Virginia, as amended.

MOTION BY: Hubert Quinn

SECONDED BY: Leland Mitchell

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn & Angell

MOTION: Hubert Quinn

SECOND: Charles Wagner

RESOLUTION: #26-06-2006

MEETING DATE JUNE 20TH, 2006

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Hurt, Poindexter, Wagner, Johnson, Quinn, & Angell

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

Chairman Angell adjourned the meeting.

W. WAYNE ANGELL
CHAIRMAN

RICHARD E. HUFF, II
COUNTY ADMINISTRATOR